

Appendix A. General Structure of Contract-specific Waste Management Plan

A.1 General Structure

A general structure of a contract-specific WMP is shown below, and should be used by the Contractors as a guide when preparing their own contract-specific WMPs

A.1.1 Purpose and Scope of Contract-specific WMP

- Scope and description of the contract with layout plans
- Duration of the contract
- Purpose of the contract-specific WMP
- Environmental legislation, guidelines and standards
- Licence or permit requirements

A.1.2 Waste Management Hierarchy and Approach

- Key Source of Waste Generation from the contract
- Waste management hierarchy
- Waste Management Approach to be Incorporated in the contract

A.1.3 Organisation Structure for Waste Management

- Duties and responsibilities of key personnel in waste management
- Contact information of the key personnel

A.1.4 Waste Generation and Management Approach

- Classification and estimation of different types of waste generators, including, the generation timing
- Proposed arrangements for avoidance, reuse, recycling, collection, storage, treatment and disposal of the relevant categories of waste anticipated to arise from the contract

A.1.5 Waste Reduction and Management Procedures

- Recommended mitigation measures relate to construction waste management
- Proposed designation of areas for segregation and temporary storage of re-usable and recyclables materials
- The route to be taken for designated disposal facilities

A.1.6 Waste Management Records and Training

- Adequate and proper records relation to the implementation of contract-specific WMP, such as TTS and measurement record, will be kept on-site.
- Record of Waste flow table
- Proposed designation of areas for disposal handling and facilities locations
- Raise environmental awareness / environmental training
- Waste management guidelines to be issues to advise all on-site staff on waste reduction and properly disposal of waste materials etc.

A.1.7 Waste Monitoring and Audit

- The relevant environmental reporting and auditing requirements
- Inspection Programme